

LONG BEACH BALLET ACADEMY'S
39th Annual School Performance

CAST MEMBER HANDBOOK

Cinderella

2019

Pre-Ballet & Children Level Casts

Cast 1Saturday, June 1st – 2:00 p.m.

Cast 2Saturday, June 1st – 7:00 p.m.

Cast 3Sunday, June 2nd – 2:00 p.m.



PERFORMANCES AT:

*Richard & Karen Carpenter Center
California State University of Long Beach
6200 Atherton St. Long Beach*

IMPORTANT DATES

Sat., March 2	First day of <i>Cinderella</i> rehearsals (Children & Academy Levels)
Sat., March 9	<i>Cinderella</i> VIP tickets on sale – 9:00 a.m.
Fri., March 29 th	<i>Cinderella</i> 's Ball Fundraising Gala at the Reef
Sat., April 6 th	First day of rehearsal for Pre-ballet
April 20 th - 21 st	Studio closed for Easter Weekend
Sun., May 19 th	Program Photo Shoot for all Cast Members
Sat., May 25 th	Final studio rehearsal – see <i>different schedule</i>
Sun., May 26 th	Individual Photos by Katie Ging Photography
Mon., May 27 th	Studio Closed for Memorial Day
May 28 – May 31 st	Studio Closed for Production Theater Week
June 1 st – June 2 nd	<i>Cinderella</i> performances
June 6 th – June 13 th	Annual Student Evaluations

Performance Participation

Important Note: All students must be current in their tuition and continue to attend their regular classes.

Rehearsal Polices - It is important that all participants in our performances agree to adhere to the strict attendance policies for rehearsals. See your copy of the Participation Agreement for attendance policy details.

Rehearsal Dress Code: Regular class attire (except as noted for Costume check and dress rehearsal)

Check the Bulletin Board & Emails: It is your responsibility to check the bulletin board and emails for any changes to the schedule.

PERFORMANCE TICKETS

ALL RESERVED SEATING at the Richard & Karen Carpenter Performing Arts Center

PRICES:

VIP\$62.00 purchase at LBB

Regular Reserved\$38.00 purchase at Carpenter Center Box Office

CINDERELLA STUDIO REHEARSALS

Each Saturday at Long Beach Ballet Studio

Rehearsals for “CINDERELLA” are in addition to your student’s regular ballet classes.

STUDIO REHEARSALS: Beginning March 2nd thru May 25th

See Final Run-Through Rehearsal Schedule for May 25th on following page.

No classes or rehearsals on Saturday, April 20th.

Pre-Ballet 4 & 5 students

Mice – rehearsals beginning Sat. April 6th

Cast 112:15 – 12:45 p.m.
Cast 212:45 – 1:30 p.m.
Cast 31:30 – 2:15 p.m.

Children 1 & 2 students

Little Fairies – rehearsals beginning Sat. March 2nd

Cast 112:15 – 12:45 p.m.
Cast 212:45 – 1:30 p.m.
Cast 31:30 – 2:15 p.m.

Children 3 students

Demoiselles – rehearsals beginning Sat. March 2nd

Cast 12:30 – 3:15 p.m.
Cast 23:15 – 4:00 p.m.
Cast 34:00 – 4:45 p.m.

Academy Level 1-8 Students in all 3 Performances

Saturday rehearsals beginning March 2nd. No Rehearsals on April 20th.

Academy Level 1 (Little Birds).....12:45 p.m. – 1:45 p.m.
Academy Level 2 (Young Picnic Dancers)...3:30 p.m. – 4:30 p.m.
Academy Level 3 (Palace Attendants).....2:00 p.m. – 3:00 p.m.
Academy Level 4 (Horses)...2:30 p.m. – 3:30 p.m.
Academy Level 5/6 (Picnic Dancers)3:30 p.m. – 4:30 p.m.
Academy Level 7/8 (Fairies).....12:45 p.m. – 1:45 p.m.
Academy Level 7/8 (Ball Guests)2:00 p.m. – 3:30 p.m.
Main Characters.....4:30 p.m. – 5:30 p.m.
Boys Children’s Levels – Ac 6 (Gnomes)..... 3:30 p.m. – 4:30 p.m.

SEE THE PHOTO SHOOT DAY SCHEDULE AND THE DIFFERENT FINAL SATURDAY REHEARSAL SCHEDULE (May 19 & May 25) BEFORE THEATER WEEK.

PROGRAM PHOTO SHOOT & Final COSTUME FITTING

Sunday, May 19th

Group photos will be taken for the souvenir program. All dancers should arrive in their regular dance attire (leotard, tights & shoes) with hair and make-up done:

Please have your child's make-up and hair done prior to arriving 15 minutes before scheduled time.

Program Photo Shoot Schedule

Sunday, May 19th

Dancers arrive 15 minutes prior to photo time for costume check

Pre-Ballet 4/5	Mice Cast 1	1:00 – 2:00
Children 1/2	Little Fairies Cast 1	1:15 – 2:15
Children 3	Demoiselles Cast 1	1:30 – 2:30
Academy 1	Little Birds	1:45 – 2:45
Academy 2	Little Picnic Dancers	2:00 – 3:00
Academy 3	Palace Attendants	2:15 – 3:15
Pre-Ballet 4/5	Mice Cast 2	2:30 – 3:30
Children 1/2	Little Fairies Cast 2	2:45 – 3:45
Children 3	Demoiselles Cast 2	3:00 – 4:00
Academy 4	Horses	3:15 – 4:15
Academy 5/6	Picnic Dancers	3:30 – 4:30
Pre-Ballet 4/5	Mice Cast 3	3:45 – 4:45
Children 1/2	Little Fairies Cast 3	4:00 – 5:00
Children 3	Demoiselles Cast 3	4:15 – 5:15
Special Characters & Academy 7/8	Program Shots	10:00 – 4:00

Hair & Make-Up Requirements

Pre-Ballet 4/5 (Mice): Hair pulled back into a Low ballet bun, no bangs

Make-up: Will be done by performance staff

Children 1/2 (Little Fairies): Hair pulled back into a High ballet bun, no bangs

Make-up: Will be done by performance staff

Children 3 (Demoiselles): Hair pulled back into a High ballet bun, no bangs

Make-up: Light blush, light brown eye shadow, eyeliner, pink lipstick

Academy 1 (Little Wrens): Hair (TBD)

Make-up: Light blush, light brown eye shadow, eyeliner, pink lipstick

Academy 2 (Little Picnic Dancers): Hair (TBD)

Make-up: Light blush, light brown eye shadow, eyeliner, pink lipstick

Academy 3 (Palace Attendants): Hair (TBD)

Make-up: Light blush, light brown eye shadow, eyeliner, pink lipstick

Academy 4 (Horses): Hair (TBD)

Make-up: Light blush, light brown eye shadow, eyeliner, pink lipstick

Academy 5/6 (Picnic Dancers): Hair TBD

Make-up: Full Company Stage Make-up

Final Studio Rehearsal

NOTE THIS DIFFERENT SATURDAY SCHEDULE

Saturday, May 25th

Final Studio Rehearsal times by Level – *All Casts*

Special Characters	Act 1 Scene 1 – Cinderella, Stepmother, Stepsisters, Cinderella’s Father, Priest, Young Cinderellas, Young Stepsisters, Godmother in disguise, Mourners	11:00am – 12:00pm
	Act 1 Scene 2 – Prince, Duke, Duke’s Assistant, Servants, King, Sultan, Sultan’s Daughter, Sultan’s Assistant	12:00 – 1:00 p.m.
Pre-Ballet 4/5	Act 1 Scene 5 - Little Mice	3:00 – 4:30 p.m.
Children 1/2	Act 1 Scene 5 – Little Fairies	3:00 – 4:30 p.m.
Children 3	Act 1 Scene 4 - Demoiselles	2:00 – 3:00 p.m.
Academy 1	Act 1 Scene 3 – Little Birds	1:00 – 2:00 p.m.
Academy 2	Act 1 Scene 3 – Little Picnic Dancers	1:00 – 2:00 p.m.
Boys	Act 1 Scene 5 – Gnomes	3:00 – 4:30 p.m.
Academy 3	Act 2 Scene 1 – Palace Attendants	4:30 – 5:30 p.m.
Academy 4	Act 1 Scene 5 - Horses	3:00 – 4:30 p.m.
Academy 5/6	Act 1 Scene 3 – Picnic Dancers	1:00 – 2:00 p.m.
	Act 2 Scene 2 – Picnic Dancers	5:30 – 6:00 p.m.
Academy 7/8	Act 1 Scene 3 – Big Wrens	1:00 – 2:00 p.m.
	Act 1 Scene 5 – Fairy Godmother, Big Fairies	3:00 – 4:30 p.m.
	Act 2 Scene 1 – Ball Guests	4:30 – 5:30 p.m.
	Act 2 Scene 3 & 4 – Cinderella, Prince, Stepmother, Stepsisters, Duke, Fairy Godmother, Big Fairies, Academy 6 Picnic Dancers, Ball Guest Men	6:00 – 7:00 p.m.

Individual Photos with Katie Ging Photography Sunday, May 26th

Signups on her website – Link will be mailed when available

IMPORTANT PERFORMANCE NOTES

for Rehearsals and Performances at the Theater

Rehearsals: Rehearsals at the theater usually run smoothly, but at times we get behind. We ask that parents be patient; your child will be returned to you as quickly as possible. We only keep them as long as it takes to make sure that we will have a fabulous performance! Please note that your child must be picked up within 15 minutes of release

Make-up for Friday’s Dress Rehearsal & Performances: Students’ make-up should be done before they arrive. Chaperones will be able to touch-up before the performance. Specific make-up and hair instructions will be provided prior to the final studio run through.

Attire: All students should arrive at the theater in regular ballet class attire. All cast members will be responsible for providing their own tights and shoes for the performance.

Backstage Chaperones: Only official chaperones are allowed backstage and in the theater rehearsals. All students are fully chaperoned once they are signed in at the theater.

Recording Devices: Note that still and video cameras are strictly prohibited at the theater

Cinderella - Scene by Scene

Act 1

Scene 1 - Inside Cinderella's House

Cinderella
Stepmother

Dream/Mother's Funeral

Priest
Cinderella's Father
4yr old Cinderella
Stepmother
4 Mourners

Dream/Inside Cinderella's House

Father
8yr old Cinderella
Stepmother
8yr old Stepsisters

Inside Cinderella's House

Cinderella
Stepmother
Stepsisters
Fairy Godmother in disguise

Scene 2 - Palace

Prince
Duke
Duke's Assistant
4 Gentlemen
4 Lady Servants
King
Sultan
Sultan's Daughter
Sultan's Servant

Scene 3 - Forest

Cinderella
Big Birds (wrens)
Ac 1 Little Birds (wrens)
Ac 5/6 Picnic Dancers
Ac 2 Picnic Dancers
Duke
Duke's Assistant

Scene 4 - Inside Cinderella's House

Cinderella
Stepmother
Stepsisters
Duke
Duke's Assistant
Children's 3 Demoiselles

Act I continued

Scene 5 - Outside Cinderella's House

Cinderella
Fairy Godmother in disguise
Fairy Godmother
Gnomes
Pre-ballet 4/5 Mice
Ac 7/8 Fairies
Ch 1/2 Little Fairies
Horses

Act 2

Scene 1 - Palace

Duke
Trumpeters
Prince
King
Cinderella
Stepmother
Stepsisters
Ac 7/8 Ball Guests
Ac 3 Palace Attendants
6 Men

Scene 2 - Forest

Ac 6 Picnic Dancers
Duke
Duke's Assistant

Scene 3 - Inside Cinderella's House

Cinderella
Stepmother
Stepsisters
Prince
Duke
Duke's Assistant

Scene 4 - Palace

Cinderella
Prince
King
Duke
Ac 6 Picnic Dancers
Ac 7 Ball Guests
Ac 8 Fairies
6 Men Ball Guests

THEATER WEEK REHEARSAL SCHEDULE @ The Carpenter Performing Arts Center

All Times Subject to change at the Director's discretion.

Theater Drop-off & Pick-up procedures:

Every cast member must have a parent/guardian who will sign them in and out. Parents who are not official chaperones will not be allowed backstage or in dressing room areas at any time. Map and Sign-in/Drop-off procedure will be provided as we get closer to theater week.

Tuesday, May 28th - Arrive at the theater as scheduled in ballet class attire

4:00 – 6:00 *Inside Cinderella's House*

Act 1 Scene 1

Cinderella
Stepmother
Stepsisters
Young Cinderellas
Young Stepsisters
Priest, Mourners
Father
Fairy Godmother in disguise

Act 1 Scene 4

Cinderella
Stepmother
Stepsisters
Duke
Duke's Assistant
Demoiselle's *All 3 Casts* (Ch. 3)

Act 2 Scene 3

Cinderella
Stepmother
Stepsisters
Prince
Duke
Duke's Assistant

6:00 – 7:30 *In the Forest*

Act 1 Scene 3

Cinderella
All Picnic Dancers (Ac.2/5/6)
Big Birds
Little Birds (Ac. 1)
Duke
Duke's Assistant

Act 2 Scene 2

Ac 6 Picnic Dancers
Duke
Duke's Assistant

7:30 – 9:30 *In the Palace*

Act 2 Scene 1

Prince
Duke
King
Cinderella
Stepmother
Stepsisters
Ball Guests + Men
Palace Attendants (Ac. 3)
Trumpeters

Wednesday, May 29th - Arrive at the theater as scheduled in ballet class attire

4:00 – 6:00 *Outside Cinderella's House*

Act 1 Scene 5

Cinderella
Fairy Godmother in disguise
Fairy Godmother
Gnomes
Mice (Pre-ballet 4/5) *All 3 Casts*
Big Fairies
Little Fairies (Ch. 1/2) *All 3 Casts*
Horses (Ac. 4)

6:00 – 7:00In the Forest

Act 1 Scene 3

Cinderella
All Picnic Dancers
Big Birds
Little Birds (Ac. 1)
Duke
Duke's Assistant

Act 2 Scene 2

Ac 6 Picnic Dancers
Duke
Duke's Assistant

7:00 – 8:30In the Palace

Act 2 Scene 1

Prince
Duke
King
Cinderella
Stepmother
Stepsisters
Ball Guests
Palace Attendants (Ac. 3)
Trumpeters

8:30 – 9:30In the Palace

Act 1 Scene 2

Prince
Duke
Duke' Assistant
4 Gentlemen
4 Servants
King
Sultan
Sultan's Daughter
Sultan's Assistant

Thursday, May 30th - Dress Rehearsal for Pre-Ballet and Children's Levels Arrive at the theater as scheduled in ballet class attire

3:45 – 4:30 Pre-Ballet 4/5 (Mice) – **Cast 2 Only**

4:15 – 5:00..... Children's 3 (Demoiselles) - **Cast 2 Only**

4:45 – 5:30..... Children's 1/2 (Little Fairies) - **Cast 2 Only**

4:00 – 5:00..... Academy 7/8 Warm-up in the Lobby

5:00 - 5:30 Academy 7/8 Big Fairies

6:30–8:30 Act 1 in order (***No Pre-Ballet or Children's Levels at this time***)

Main Characters, Ac. 1 Little Birds, *All* Picnic Dancers, Ac. 4 Horses, Gnomes

8:30–10:00 p.m. Act 2 in order

All Ball Guests, Ac. 3 Palace Attendants, Ac. 6 Picnic Dancers, Main Characters)

Friday, May 31st - DRESS REHEARSAL All Performers Arrive with Hair & Make-up done

3:45 – 4:30..... Pre-Ballet 4/5 (Mice) **Cast 1 Only**

4:15 – 5:00..... Children's 3 (Demoiselles) **Cast 1 Only**

4:45 – 5:30..... Children's 1/2 (Little Fairies) **Cast 1 Only**

4:00 – 5:00..... Academy 6/7/8 Warm up in the Lobby

5:00 - 5:30 Academy 7/8 Big Fairies

5:00..... Gnomes & Academy 1,2,4 & 5 Levels arrive

6:30..... Academy 3 (Palace Attendants) Arrive

6:00 – 9:00..... Full Dress Rehearsal (***Pre-Ballet Cast 3 Only and Children's Levels 1/2 & 3 Cast 3 Only***)

Act 1 dancers Finished at 7:30pm Academy 3 Finished by 8:30pm

PERFORMANCE 1 -- Saturday, June 1st – Performance Cast 1

11:45..... Academy Level 5-8 and Main Characters arrive
12:00 – 1:15..... Warm-up on Stage
1:00.....All other dancers arrive
2:00..... Curtain
4:30..... End

PERFORMANCE 2 -- Saturday, June 1st – Performance Cast 2

5:45..... Academy Level 5-8 and Main Characters arrive
6:00 – 6:30..... Warm-up on Stage
6:00.....All other dancers arrive
7:00..... Curtain
9:30..... End

PERFORMANCE 3 – Sunday, June 2nd – Performance Cast 3

11:45..... Academy Level 5-8 and Main Characters arrive
12:00 – 1:15..... Warm-up on Stage
1:00.....All other dancers arrive
2:00..... Curtain
4:30..... End

All dancers will be released at the conclusion of the performances.

Parent Volunteers

We need all our parents' help!

We invite parents of cast members to sign-up for a volunteer assignment. There are many interesting jobs “behind the scenes” of a ballet performance. Without volunteer support, this production would not be impossible!

The following “teams” of volunteers are organized to provide the utmost efficiency; keep in mind we are organizing a performance with over 200 cast members! ***Volunteer sign-ups for the following tasks will be posted at the studio beginning April 6th.***

Scenery Transport Team: Transporting scenery from the warehouse to the theater. Set-up & strike (tear-down after the performance). Several able-bodied men are needed in this category.

Backstage Crew: This group must be at the theater ½ hour before cast calls for the rehearsals and performances. Please only apply for this position if you can be consistent and attend all stage rehearsals and performances. The complexity of this production will require knowledge of the show.

Good Luck-Grams:

Help organize, prepare and deliver. Arrive 1½ hours before performance time. Help organize, sell and deliver to dancers backstage.

Program Sales

Help sell programs in the lobby before performance and at intermission

Chaperones:

Each level should have at least 3 chaperones per rehearsal and performance. This group oversees supervision for their level while waiting to perform and getting dancers ready (costumes, make-up and hair). This group should arrive to the theater rehearsals/performances ½ hour before cast calls.



LONG BEACH BALLET ACADEMY
(562) 426-4112
www.LongBeachBallet.com

Watch emails, notifications and bulletin board for updates to this information.